

Mini-Grant Application Form

The mission of the University of Virginia IDEA Fund is to provide action-oriented leadership and support to University initiatives, in collaboration with the Office for Diversity and Equity, in order to ensure that the values of inclusion, diversity, equity, and access permeate the University community and culture. To that end, the IDEA Fund provides support in the form of mini-grants to innovative projects that promote a diverse and inclusive culture at the University of Virginia and that show meaningful and measurable results.

ORGANIZATION INFORMATION

Organization Name: _____

Organization Area of Focus: _____

Contact: _____

Phone: _____ Email: _____

Address: _____

Submission Date: _____

EVENT/PROJECT INFORMATION

Title: _____

Description: _____

Purpose: _____

Date of Event: _____

Anticipated Outcomes:
 (Please include the anticipated number of attendees or participants to be influenced by your event.)

How will you measure the success or impact of your event?

Grant Request: _____ Total Budget: _____
 (Not to exceed \$500)

Has your organization been awarded a grant from the IDEA Fund in the past 2 years? If so, please provide details.

For student organizations: Have you applied to VPSA for funding for this project? If so, what was the outcome?

***Please include an itemized budget for the entire event or project for which funds are requested. The budget can be copied and pasted below. Please submit budget and application form as one document.**



Inclusion ★ Diversity ★ Equity ★ Access

NOTE: Organizations awarded a grant from the U.Va. IDEA Fund agree to abide by all University policies and regulations. If your organization is awarded a grant, you will be required to submit a brief summary of your event that discusses the success or impact of the event, an actual itemized budget, and photos or video of the event no later than two weeks after the event. You must use the IDEA Fund logo or indicate “Supported by the U.Va. IDEA Fund” on all promotional materials for the event. If the event does not receive full funding or is cancelled for any reason, all funds must be returned to the IDEA Fund. Only one application per organization.

Please note that the funds must be used within the semester indicated and for the purpose indicated in the grant application. If you have not notified the IDEA Fund and the check has not been cashed by the end of the semester, the organization will not be permitted to apply for another mini-grant for one calendar year.

Please submit completed form to Meghan Faulkner (mes3xg@virginia.edu) in the Office for Diversity and Equity by October 1st (fall programs) or by February 15th (spring programs).